**Temperature Control Documentation Template**

# Shipment Information

|  |  |
| --- | --- |
| Date of Shipment: |  |
| Carrier Name: |  |
| Reefer Unit ID: |  |
| Product Description: |  |
| Target Temperature Range: |  |

# Temperature Checkpoints

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Checkpoint** | **Date & Time** | **Location** | **Temperature (°F)** | **Reefer Unit Setting** | **Notes (Alarms, Fluctuations, etc.)** |
| Pre-Loading |  |  |  |  |  |
| Mid-Transit Check #1 |  |  |  |  |  |
| Mid-Transit Check #2 |  |  |  |  |  |
| Pre-Delivery |  |  |  |  |  |
| Upon Delivery |  |  |  |  |  |

# Incident Log (if applicable)

|  |  |  |
| --- | --- | --- |
| **Incident Description** | **Action Taken** | **Outcome** |
|  |  |  |
|  |  |  |
|  |  |  |

# Final Product Condition and Verification

Condition of Product Upon Delivery: [ ] Good [ ] Damaged [ ] Spoiled

Verified by Receiver (Name & Signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Verification: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_